

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: October 5, 2017

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 5:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheahan-Malloy, and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Phil McAleer, Assistant Director of Physical Facilities; Jim Mielke, County Administrator; MaryAnn Miller, County Board Supervisor; Dale Schmidt, Sheriff; Scott Smith, Chief Deputy; Julie Kolp, Finance Director; Kim Nass, Corporation Counsel

Public Forum: None

Minutes: A motion was made by Cathy Houchin and seconded by Kira Sheahan-Malloy to approve the minutes from the September 7, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

Correspondence and Announcements: None

Committee Member Reports: None

Consider, Discuss and Take Action:

Copper Water Pipe Costs at the Dodge County Detention Facility a motion was made by Jeff Caine and seconded by Kira Sheahan-Malloy to use Jail Improvement Funds for CMG Consulting Services in the amount of \$7,978.88. Motion carried.

Recommendation to Use Jail Improvement Funds for Various Items a motion was made by Cathy Houchin and seconded by Mark Roesch to approve the use of Jail Improvement Funds for (3) drying racks for the kitchen from Aramark in the amount of \$5,625.36. Motion carried. A motion was made by Jeff Caine and seconded by Kira Sheahan-Malloy to approve the use of Jail Improvement Funds to repair leaking pipes in the Law Enforcement Center in the amount of \$4,524.52 to Mass Brothers. Motion carried.

Discuss Resolution Closing Dodge County Law Enforcement Center – Pod J a motion was made by Cathy Houchin and seconded by Kira Sheahan-Malloy to Amend the Resolution Closing of the Law Enforcement Center – Pod J. Motion carried. A motion was made by Cathy Houchin and seconded by Kira Sheahan-Malloy in regards to the amended Resolution Closing of the Law Enforcement Center Pod-J subject to no later than January 2020, unless expansion is decided by the CB Supervisors

Discuss Use of County Buildings and Grounds over Which the Committee has Jurisdiction more information will follow at next meeting.

Discuss Credit Regarding Dodge County Detention Facility Pipe Project Committee was informed that Maas Brothers would like to make some donations to County Affiliated causes/charities in lieu of credit.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Administration Building

Additional Exit for Treasurer's Office received quote from Maas Brothers to add additional door. Quote will be brought to next meeting.

Staffing currently there are two Custodian positions open. We are hoping to have one position filled by the middle of November.

Dodge County Detention Facility

Budget Update on Pipe Replacement Project Committee was updated on project budget.

Sally Port Doors will be repaired. Amount of repair will be brought to next meeting.

Henry Dodge Office Building

New Sidewalk will be replace existing concrete sidewalk with black top and an 8-10 expansion.

Other

Youth Building Contract has now been assigned to Physical Facilities.

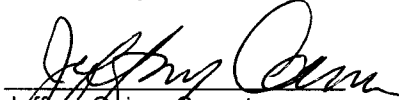
Dehumidifier at the Impound Building was installed 2 months ago.

The next meeting is scheduled for Thursday, November 2, 2017 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, the meeting was adjourned by Supervisor Dennis Schmidt at 6:47 p.m.

Respectfully submitted,



Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.